



Zoning and Planning Department

Residential Construction Zoning Permit Checklist

Tax Map Number (Can be found on Tax Bill or provided by staff)

Address to be assigned by 911 addressing (in Planning Dept.)

Tree survey -OR- Signed letter from Civil Engineer or Landscape Architect

All tree surveys shall include the name, phone number, address, signature, and seal of a licensed surveyor, landscape architect, or civil engineer registered in the State of South Carolina. The survey shall include all trees to be protected or preserved, and those scheduled to be removed, including dead and damaged trees.

Signed Tree Affidavit (in Planning Dept.)

Signed Restrictive Covenants Affidavit (in Planning Dept.)

Signed Ingress/Egress/Private Easement Affidavit (In Planning Dept.)

Paid Receipt from local provider for public water & sewer -OR-

Septic Tank Approval (from DHEC) and Well Notice of Intent (NOI) Approval Letter from DHEC

Affidavit signed by the property owner or by legal representative if there is existing well/septic or public water/sewer, if applicable (in Planning Dept.)

Exterior Elevation indicating building height

Site Plan (Electronic version preferred; email to clerk@townofmeggettsc.org)

- Drawn to **Engineer's Scale**: (1"= 10', 20', 30', 40', 50' or 60')
- Information to include in site plan:
 1. Property dimensions (may be found on a recorded plat, which can be obtained from the ROD Office)
 2. Dimensions and locations of all existing and proposed structures and improvements
 3. Setbacks, driveways, etc.
 4. All Grand Trees (Live Oaks 24" DBH or greater) present on the parcel, with applicable protective barricades
 5. **Wetlands/OCRM Critical Line delineated, approved, stamped and signed every (5) years by Coastal Council (if applicable)**
 6. **Jurisdictional Determination by US Army Corp of Engineers, if applicable**

Floor Square Footage (submitting construction plans recommended; see below)

- First, Second, and Third Floor, Covered Porch, Non-Covered Decks, Garage, Parking Under, Storage, Building Height, Etc.

SCDOT or Charleston County Encroachment Permit, if applicable

Fee Required for Zoning Permit

NOTE: All payments to Town of Meggett are by CASH or CHECK with a valid Driver's License. *WE ACCEPT CARDS WITH SMALL 5% FEE.

Important Contact Information:

DHEC/Septic/Well: 843-953-0150
OCRM/ Coastal Council: 843-953-0200



Town of Meggett
Zoning and Planning Department
4776 Highway 165
Meggett, SC 29449
843.889.3622

TREE AFFIDAVIT

SINGLE FAMILY RESIDENTIAL HOMES

I, _____, hereby certify that proposed development at
(address): _____,

PID # (Parcel Identification #) / TMS # (Tax Map #): _____

will be undertaken without the disturbance, alteration, removal or destruction of any required Grand Tree (24" DBH or greater) as defined in **Article 9.2 Tree Protection and Preservation** of the Town of Meggett Zoning & Land Development Regulations Ordinance.

I assume full legal responsibility for any actions not in compliance with tree preservation requirements of the Town of Meggett. I am aware that violations may result in stop work orders, revocation of zoning and building permits, delays in issuance of certificate of occupancy, fines and replacement of trees as mandated by the Board of Zoning Appeals or Planning Director.

(Owner / Representative Signature)

(Date)

(Print Name)

For Staff Use Only:

Received by _____ Date _____ Application Number _____



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RESTRICTIVE COVENANTS AFFIDAVIT

I, _____, have reviewed the restrictive covenants applicable to
PID # (Parcel Identification #) / TMS # (Tax Map #): _____,
located at (address) _____, and the proposed permit application is not
contrary to, does not conflict with, and is not prohibited by any of the restrictive covenants, as
specified in South Carolina Code of Laws, Section 6-29-1145.

(Signature)

(Date)

(Print Name)

Explanation:

Effective July 1, 2007, South Carolina Code of Laws Section 6-29-1145 requires local governments to inquire in the permit application, or in written instructions provided to the applicant, if a tract or parcel of land is restricted by a recorded covenant that is contrary to, conflicts with or prohibits an activity for which a permit is being sought.

(Section 6-29-1145 is copied on the back of this page)

For Staff Use Only:

Received by _____ Date _____ Application Number _____



Harry V. "Buster" Herrington, III
Mayor

4776 Highway 165
Meggett, SC 29449
Phone: 843.889.3622
Fax: 843.889.6873

Zoning & Planning Department

Property Owner Affidavit

EXISTING PUBLIC WATER or WELL and EXISTING PUBLIC SEWER or SEPTIC

I, _____, hereby certify that the Address and Parcel Identification/ Tax Map # listed below has functioning EXISTING PUBLIC WATER or WELL and EXISTING PUBLIC SEWER or SEPTIC.

Address: _____

Property Identification # (PID#) / Tax Map # (TMS#): _____

As the owner of record (or legal representative), I assume full legal responsibility for any actions not in compliance with the Town of Meggett Zoning and Land Development Regulations ordinance (ZLDR).

(Owner/Legal Representative's Signature)

(Date)

Received By: _____

Date: _____

NEW CONSTRUCTION/ MOBILE HOME

Town of Meggett ZONING PERMIT APPLICATION

Town of Meggett
4776 Highway 165
Meggett, SC 29449
Phone: 843-889-3622



Applicant (Your Information):

First Name:	Last Name:
Address:	Name of Contractor:
Phone #:	Email:

Subject Property Information:

Parcel ID # (PID)/ Tax Map # (TMS):

Property Address: (Where the work will be completed)

Please describe the reason for your visit today:

Construction Information:

1 st Floor SQ FT	2 nd Floor SQ FT	3 rd Floor SQ FT	Attached/Detached/ Garage Underneath SQ FT (Circle One)	Covered Porch SQ FT	Shed/Deck SQ FT (Circle One)	Pool SQ FT

Building Height	Total Heated SQ FT	Total Cost of Construction	Mobile Home SQ FT

Public Water/Sewer:	Private Well/Septic:

Applicant Signature

Date

Official Use Only:

Received By:	Date:	Application #: