



Presentation to Town Council Request Form

Return Completed Form to:

Town of Meggett
4776 Highway 165
Meggett, SC 29449

or

Email: clerk@townofmeggettsc.org
Fax: (843) 889-6873

Per the Town of Meggett Code of Ordinances §2-58:

Persons wishing to make formal reports or requests to council shall so notify the clerk-treasurer no later than 48 hours prior to the council meeting and shall provide the clerk-treasurer with a written copy of such report or request to be made to council. The clerk-treasurer shall add all such citizen presentations to the formal agenda of the council meeting. No more than 30 minutes shall be allowed for citizen presentations and shall be divided equally among those requesting to make a presentation.

Name of Individual/Group/Organization/Business:

Name of Spokesperson: _____

Address: _____

Phone: _____ Email: _____

Reason for Request:

Requested Action by Council:

By signing below, you acknowledge, understand and agree, either on behalf of yourself, or the group you are representing, to the rules regarding presentations as provided in the Town of Meggett Code of Ordinances §2-58.

Name of Individual/Spokesperson (Print)

Signature of Individual/Spokesperson

Date